

DSP Guidelines on Referral to a CE Drugs Rehabilitation Place

CE Drugs rehabilitation places are available only to service users who are in drugs rehabilitation and referred to a place. Service users are defined as individuals attending either a relevant HSE addiction service or other relevant statutory, community based or voluntary drug support service within the last year.

The normal Department eligibility requirements are waived, based on evidence of an appropriate referral following an assessment of the applicant in the context of the National Drugs Rehabilitation Implementation Committee's (NDRIC) National Drug Rehabilitation Framework care and case management and as per the conditions for the delivery of the CE drugs rehabilitation places (ref. CE 9 Point Agreement).

Steps to Referral

1. The referral practitioner (Key Worker or Case Manager, Counsellor, GP, Treatment Centre practitioner, Health Service practitioner; etc.) identifies through the course of assessment and care planning with the service user that a CE scheme is an appropriate intervention to support the service user's rehabilitation and progression.
2. The referral practitioner works through the CE Referral Form with the service user, explaining the purpose of the referral and informing the service user of both the opportunities and demands of scheme participation and to identify any special needs in order to assess the service user's suitability for Scheme participation. Service users in recovery need to be stable and show the necessary motivation to take up a drugs rehabilitation place on CE.
3. With the service user's agreement, the referral practitioner forwards the completed Referral Form together with the service user's signed Information Release Consent Form to the CE Scheme.
4. The referral practitioner may initially contact the CE Supervisor to notify her/him of the referral. In this case, the service user is invited for an interview by the Supervisor or the service user may make direct contact with the Scheme seeking an interview.
5. The applicant is interviewed by CE Supervisor and Sponsor to explain the goals, opportunities and demands of participation on CE. The Supervisor determines the applicant's history in relation to any previous participation on CE and any relevant issues.
6. The CE Supervisor provides the DSP CE Eligibility Form to the Service User to have completed by their local DSP Intreo/Employment Services Office. Completion of this form determines the registration and rate of pay for the participant.
7. The CE Eligibility Form is completed, signed-off by the Scheme Sponsor and sent together with the Referral Form to the DSP Officer.



8. The DSP Officer agrees a start date with the Supervisor. The Supervisor works through the contract with the applicant. Both sign-off on the agreement. The participant begins the programme with a period of formal induction and self-assessment.
9. During their time on CE, the participant works through their own Individual Learner Plan (ILP). For people with a poor history of learning and/or for those who experience a sense of marginalisation, the ILP provides a formal record for the participant of their efforts and achievements at all stages of participation. This improves motivation and self-esteem, providing a personal record of progression towards rehabilitation and re-integration.

Please note:

- In the past, evidence of referral, such as a GP's letter, which may be deemed to contain sensitive personal information, was held on the Scheme for 'sighting" by the DSP Officer. The new DSP referral form is designed to rationalise the application process. Letters of referral may still come into the Scheme. These should be kept securely by the Scheme for monitoring.